

BOARD OF PARK COMMISSIONERS
AGENDA
Tuesday, January 4, 2022
4:00 pm – Council Chambers

Call to Order: Vice-President – Mr. Emerick

- I. Roll Call: Mr. Kappers
Mr. Emerick
Mrs. Westfall

- II. Approve Minutes: December 7, 2021 Board of Park Commissioners Meeting Minutes

- III. Reports: Jeremy Drake, Park Superintendent
Ken Siler, Recreation Director (Report Attached)
Kyler Booher, Director of Golf (Report Attached)
Mr. Kappers, Planning Commission Report

- IV. New Business:
 - A. Park Signage Replacement Project

- V. Other:

- VII: Adjourn:

BOARD OF PARK COMMISSIONERS
MINUTES – December 7, 2021 4:00 PM
Council Chambers

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Kappers, President
 Mr. Richard Jordan Emerick, Vice-President
 Mrs. Susan Westfall, Secretary

Others Attending: Jeremy Drake, Park Superintendent
 Ken Siler, Recreation Director
 Kyler Booher, Director of Golf
 Robin Oda, Mayor
 City staff

The minutes of the November 2, 2021 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mrs. Westfall.

REPORTS:

- Park Superintendent Jeremy Drake submitted a report (copy attached to original minutes). Mr. Drake wanted to update the Board Members on the tree removal on the south side of Ridge Avenue. The tree removal is part of the West Main Street Improvement Project. AES is having to place new power lines and new poles prior to the street project and power lines/poles had to be rerouted due to street widening. The Park Department was removing the trees in the area to prepare for the project. Staff removed 17 trees for this project and the City has planted 88 trees in 2021. Mr. Drake noted the City of Troy still obtains Tree City USA status even with the removal of the trees. Mr. Emerick questioned if trees will be planted in the Ridge Avenue area in the future and Mr. Drake stated there will not be trees planted in the curb lawn in the future. Mr. Kappers asked why the power lines were going to be placed on Ridge Avenue and Mr. Drake stated that with the size of the lines/poles, the best placement for them was Ridge Avenue.
- Mr. Siler submitted a report (copy attached to original minutes). In addition to the report, Mr. Siler thanked Mr. Drake for providing staff to help with a past event.
- Mr. Booher submitted a report (copy attached to original minutes). In addition to the report, Mr. Booher thanked the staff at the Miami Shores Golf Course and The Shoreline for all the hard work in 2021. Mr. Kappers asked what staff is doing to promote The Shoreline as a rental facility and Mr. Booher stated that currently staff isn't promoting the facility.
- Mr. Kappers has nothing to add from the Planning Commission.

NEW BUSINESS:

- **Golf Fees for 2022 at Miami Shores Golf Course** – Mr. Booher proposed the changes for the 2022 golf season. Mr. Booher did a market survey of other local courses that are similar to Miami Shores Golf Course. The proposed fee structures are in line with other courses and feels Miami Shores will be very marketable with the new rates. Mr. Kappers questioned how many Husband & Wife Memberships were sold for 2021 season and Mr. Booher stated there were none. Mr. Booher said there were a couple of the Senior Husband & Wife Membership but not Husband & Wife. Mr. Kappers feels the Husband & Wife Membership shouldn't be offered. A motion was made by Mr. Kappers, approve the proposed 2022 golf rates for the Miami Shores Golf Course with the Husband & Wife Membership being removed from the membership option, seconded by Mr. Emerick.

MOTION PASSED, UNANIMOUS VOTE

- **Election of Officers for 2022** – Mr. Emerick suggested the same roles as in the past and Mrs. Westfall agreed.
 - Mr. Kappers – President
 - Mr. Emerick – Vice-President
 - Mrs. Westfall – Secretary

A motion was made by Mr. Emerick, seconded by Mrs. Westfall, that the board titles are Mr. Kappers - President, Mr. Emerick - Vice-President, and Mrs. Westfall – Secretary.

MOTION PASSED, UNANIMOUS VOTE

OTHER:

- Mayor Robin Oda followed up on the discussion of promoting The Shoreline as a rental option and she stated there has been discussions in the past about advertising the facility for rentals. She said she is in favor of the facility being used more but there are concerns that if it is used, it could lead to a staffing issue.

EXECUTIVE SESSION:

A motion was made by Mr. Kappers, seconded by Mr. Emerick that the Board adjourned into Executive Session to consider the compensation of Public Employees. Motion passed by unanimous vote. A 4:19 p.m. the board adjourned into Executive Session.

At 5:15 p.m. The Board of Park Commissioners returned to regular session upon a motion of Mr. Kappers, seconded by Mr. Emerick. There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 5:16 p.m.

Respectfully submitted,

CITY OF PARK BOARD MEETING

January 4, 2022

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. Online Park Shelter reservations began on Monday, January 3rd at 8:00 a.m.
2. 2022 Float Troy Reservations begin February 1st.
3. Girls' Softball registrations begin January 10th.
4. The winter session of Adult Hockey begins Tuesday, January 4th. The session is at capacity.
5. Upcoming Hobart Arena Events:
 - a. Greater Midwest Cheer Expo – February 13, 2022.
 - b. Miami County Home & Garden Show – February 18-20, 2022.
 - c. Southern Eastern Great Lakes Skating Competition – February 25-27, 2022.
 - d. OHSAA District Wrestling – March 4-5, 2022.
 - e. Whiskey Myers – March 31, 2022.
 - f. Tim Tebow – April 28, 2022.
6. Sixty-four (64) 2022 Troy Aquatic Park season passes were sold plus six (6) grandparents passes during December, 2021 promotion.

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2022 January Report

Date: Tuesday, January 4th, 2022

- The golf course is now closed for the months of January and February.
 - o We may open on select days if weather and course conditions allow for it
- The driving range will remain open Monday-Friday until 12-1PM
- Maintenance staff has been performing routine golf course and driving range maintenance
 - o The golf course remains in good condition heading into the offseason
- Overall play was very good in December as weather was very good
- The Shoreline is closed for the season
- All part-time staff is done until March

Please find attached the MTD/YTD Expense Report, HowGoesItReports for December and the overall year (as well as 2020 comparisons), and Seasonal Employee Hours.

MTD/YTD Current Expense Report by Fund for Year 2021 Month 12 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5101	FT/PT EMPLOYEES W/ PERS	267,506.00	24,032.42	324,062.98	(56,556.98)	0.00	(56,556.98)	121.14%	(21.14%)
713.445.5102	OVERTIME W/ PERS	1,000.00	283.05	1,144.44	(144.44)	0.00	(144.44)	114.44%	(14.44%)
713.445.5143	TERMINATION PAY-SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5144	TERMINATION PAY-VACATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5149	OTHER PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5151	CITY SHARE-PERS PENSIONS	37,595.00	3,487.30	46,625.74	(9,030.74)	0.00	(9,030.74)	124.02%	(24.02%)
713.445.5161	LIFE INSURANCE	325.00	26.50	318.00	7.00	0.00	7.00	97.85%	2.15%
713.445.5162	HEALTH INSURANCE	73,300.00	159.04	63,670.68	9,629.32	0.00	9,629.32	86.86%	13.14%
713.445.5163	CITY'S CONTRIBUTION HSA	7,900.00	0.00	6,300.00	1,600.00	0.00	1,600.00	79.75%	20.25%
713.445.5164	WORKERS' COMPENSATION	8,055.00	0.00	2,049.31	6,005.69	0.00	6,005.69	25.44%	74.56%
713.445.5165	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5166	MEDICARE	3,900.00	338.77	4,581.40	(681.40)	0.00	(681.40)	117.47%	(17.47%)
713.445.5201	OFFICE MATERIAL & SUPPLIES	7,985.00	0.00	640.47	7,344.53	0.00	7,344.53	8.02%	91.98%
713.445.5202	REPRODUCTION/PRINTING/PHOTO	1,500.00	0.00	427.43	1,072.57	0.00	1,072.57	28.50%	71.50%
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5205	CHEMICALS	66,300.00	0.00	58,188.68	8,111.32	1,313.29	6,798.03	89.75%	10.25%
713.445.5207	COMPUTER SUPPLIES	500.00	0.00	1,743.92	(1,243.92)	0.00	(1,243.92)	348.78%	(248.78%)
713.445.5210	FOOD	59,000.00	124.86	60,544.27	(1,544.27)	1,028.55	(2,572.82)	104.36%	(4.36%)
713.445.5211	BEVERAGE SUPPLIES	20,000.00	113.96	39,097.54	(19,097.54)	637.31	(19,734.85)	198.67%	(98.67%)
713.445.5213	BUILDING MAINTENANCE SUPPLIES	5,000.00	0.00	3,951.48	1,048.52	0.00	1,048.52	79.03%	20.97%
713.445.5231	MACH & EQUIP SUPPLIES & PARTS	18,000.00	155.74	19,055.35	(1,055.35)	0.00	(1,055.35)	105.86%	(5.86%)
713.445.5239	OTHER MATERIALS & SUPPLIES	1,500.00	0.00	529.75	970.25	0.00	970.25	35.32%	64.68%
713.445.5241	UNIFORM ALLOWANCE	2,100.00	0.00	2,100.00	0.00	0.00	0.00	100.00%	0.00%
713.445.5243	SAFETY CLOTHING/EQUIPMENT	2,500.00	95.00	3,167.21	(667.21)	0.00	(667.21)	126.69%	(26.69%)
713.445.5251	LICENSED VEHICLE SUPPLY/PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5253	FUEL-DIESEL	5,000.00	308.40	5,543.77	(543.77)	556.23	(1,100.00)	122.00%	(22.00%)
713.445.5254	FUEL-GASOLINE	5,000.00	325.19	5,721.25	(721.25)	478.75	(1,200.00)	124.00%	(24.00%)
713.445.5255	NON-LICENSED MACH & EQUIP	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5269	SUPPLIES FOR RESALE	36,000.00	85.14	47,083.50	(11,083.50)	4,820.66	(15,904.16)	144.18%	(44.18%)
713.445.5301	RENT/LEASE OF GOLF CARTS	11,500.00	0.00	6,000.00	5,500.00	0.00	5,500.00	52.17%	47.83%
713.445.5302	RENT/LEASE OF EQUIP/MACH	800.00	0.00	0.00	800.00	0.00	800.00	0.00%	100.00%
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5312	ELECTRICITY	20,000.00	1,484.20	25,349.31	(5,349.31)	0.00	(5,349.31)	126.75%	(26.75%)
713.445.5313	WATER/SEWER	5,000.00	0.00	6,438.26	(1,438.26)	0.00	(1,438.26)	128.77%	(28.77%)
713.445.5315	FUEL OIL-HEATING	4,000.00	889.53	4,673.71	(673.71)	526.29	(1,200.00)	130.00%	(30.00%)

MTD/YTD Current Expense Report by Fund for Year 2021 Month 12 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5316	TELEPHONE	3,000.00	1,055.31	6,798.25	(3,798.25)	2,501.15	(6,299.40)	309.98%	(209.98%)
713.445.5321	TRAVEL, LODGING, MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5322	TRAINING/REGISTRATION FEES	300.00	46.25	1,187.25	(887.25)	0.00	(887.25)	395.75%	(295.75%)
713.445.5324	MEMBERSHIPS	1,500.00	252.00	2,641.04	(1,141.04)	0.00	(1,141.04)	176.07%	(76.07%)
713.445.5331	ARCHITECTS AND ENGINEERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5335	EDP CONSULTANTS	1,100.00	0.00	1,100.00	0.00	0.00	0.00	100.00%	0.00%
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5338	PERSONAL SERVICE CONTRACTS	119,000.00	3,462.37	64,214.93	54,785.07	285.07	54,500.00	54.20%	45.80%
713.445.5339	MISCELLANEOUS SERVICES	63,400.00	1,640.01	74,321.72	(10,921.72)	0.00	(10,921.72)	117.23%	(17.23%)
713.445.5359	INSURANCE POOL	5,000.00	0.00	4,908.47	91.53	0.00	91.53	98.17%	1.83%
713.445.5361	MAINT. OF FACILITIES	60,200.00	3,917.43	51,831.95	8,368.05	4,289.89	4,078.16	93.23%	6.77%
713.445.5363	MAINT. MACH/EQUIP	26,000.00	149.99	21,643.00	4,357.00	614.23	3,742.77	85.60%	14.40%
713.445.5364	MAINT. LICENSED VEHICLES	5,000.00	2,923.72	7,037.79	(2,037.79)	0.00	(2,037.79)	140.76%	(40.76%)
713.445.5365	MAINT. NON-LICENSED VEHICLES	10,000.00	0.00	11,343.99	(1,343.99)	0.00	(1,343.99)	113.44%	(13.44%)
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5381	POSTAGE	200.00	0.00	67.56	132.44	0.00	132.44	33.78%	66.22%
713.445.5384	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5386	ADVERTISING	3,000.00	0.00	3,463.23	(463.23)	0.00	(463.23)	115.44%	(15.44%)
713.445.5389	OTHER COMMUNICATION EXPENSE	500.00	272.99	1,208.35	(708.35)	0.00	(708.35)	241.67%	(141.67%)
713.445.5390	TRANSFER STATION/DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5398	PRINTING EXPENSE	500.00	0.00	392.35	107.65	0.00	107.65	78.47%	21.53%
713.445.5399	OTHER EXPENSE FOR OPERATIONS	4,200.00	0.00	6,092.00	(1,892.00)	0.00	(1,892.00)	145.05%	(45.05%)
713.445.5411	PRINCIPAL PYMT-NOTES	0.00	0.00	164.15	(164.15)	0.00	(164.15)	0.00%	0.00%
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5511	REFUND-CURRENT YR REVENUE	6,000.00	260.00	8,160.00	(2,160.00)	0.00	(2,160.00)	136.00%	(36.00%)
713.445.5524	ACCRUED INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5525	REMITTANCE OF STATE SALES TAX	18,000.00	941.54	33,069.92	(15,069.92)	2,930.08	(18,000.00)	200.00%	(100.00%)
713.445.5527	PREMIUM ON INVESTMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5542	PETTY CASH ESTAB/INCRSD/DECRSD	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5611	BUILDINGS	115,000.00	0.00	0.00	115,000.00	15,000.00	100,000.00	13.04%	86.96%
713.445.5631	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2021 Month 12 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5633	MACHINERY & EQUIPMENT	76,000.00	4,440.00	76,343.07	(343.07)	0.00	(343.07)	100.45%	(0.45%)
713.445.5636	GOLF CARTS	24,000.00	0.00	20,210.30	3,789.70	0.00	3,789.70	84.21%	15.79%
713.445.5637	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	213.99	(213.99)	0.00	(213.99)	0.00%	0.00%
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 713	MIAMI SHORES FUND	1,217,166.00	51,270.71	1,135,421.76	81,744.24	34,981.50	46,762.74	96.16%	3.84%
72 Accts		1,217,166.00	51,270.71	1,135,421.76	81,744.24	34,981.50	46,762.74	96.16%	3.84%

Pro Shop Dec 2021

Miami Shores Golf Course
Z Out Report - All Terminals
for 12/01/2021 - 12/29/2021
Generated
12/29/2021 02:45pm

Payments				Sales		
Description	Amount	Tip	Drawer Count	Description	Item Count	Amount
Cash	8,667.38	0.00	8,317.50	Accessories	14.00	64.17
Check	412.71	0.00	412.71	Alcohol	232.00	445.85
Credit Card	16,735.52	0.00	16,735.52	Beverage	78.00	144.92
New Gift Cards Issued	-6,456.00	0.00	-6,456.00	Caps	5.00	112.13
Gift Card	353.00	0.00	353.00	Food	61.00	61.45
Raincheck	23.00	0.00	23.00	Gloves	3.00	46.35
		0.00	0.00	Golf Balls	24.00	361.85
		0.00		Golf Instruction	9.00	480.00
		0.00		Shirts	5.00	164.85
		0.00		Accounting	4.00	2.00
		0.00		Carts	760.00	6,063.08
		0.00		Driving Range	3.00	13.00
		0.00		Fees	3.00	15.00
		0.00		Gloves	3.00	36.45
		0.00		Green Fees	1,047.00	10,351.00
		0.00		Grips	4.00	66.36
		0.00		Pull Cart	4.00	16.81
		0.00		Rental Clubs	4.00	60.75
		0.00		Sales Miscellaneous	9.00	608.51
		0.00		Service	1.00	60.00
		0.00		Service Fees	1.00	10.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	25,815.61		25,465.73	7.000 %		551.08
Non Revenue Payments Total	-6,080.00		-6,080.00			
Total			19,385.73	Total		551.08
Difference			349.88			
Drawer Count			19,385.73	Sales		19,184.53
+ Cash Short			349.88	+ Cash Over		
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		551.08
Total			19,735.61	Total		19,735.61

Pro Shop Dec 2020

Miami Shores Golf Course
Z Out Report - All Terminals
for 12/01/2020 - 12/29/2020
Generated
12/29/2021 02:45pm

Payments				Sales		
Description	Amount	Tip	Drawer Count	Description	Item Count	Amount
Cash	3,798.25	0.00	3,799.15	Accessories	5.00	14.94
Check	1,170.00	0.00	1,170.00	Alcohol	25.00	47.21
Credit Card	10,801.55	0.00	10,801.55	Beverage	13.00	24.31
New Gift Cards Issued	-6,410.00	0.00	-6,410.00	Caps	3.00	60.00
Gift Card	141.00	0.00	141.00	Food	24.00	51.83
Raincheck	-57.00	0.00	-57.00	Gloves	2.00	32.71
		0.00	0.00	Golf Balls	25.00	430.54
		0.00		Golf Instruction	2.00	385.00
		0.00		Shirts	6.00	112.14
		0.00		Accounting	2.00	65.00
		0.00		Carts	280.00	2,136.67
		0.00		Driving Range	10.00	42.00
		0.00		Footwear	1.00	51.64
		0.00		Gloves	1.00	12.15
		0.00		Golf Clubs	2.00	309.39
		0.00		Green Fees	550.00	5,260.00
		0.00		Grips	21.00	209.82
		0.00		Pull Cart	11.00	47.63
		0.00		Sales Miscellaneous	3.00	-100.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	15,769.80		15,770.70	7.000 %		250.82
Non Revenue Payments Total	-6,326.00		-6,326.00			
Total			9,444.70	Total		250.82
Difference			-0.90			
Drawer Count			9,444.70	Sales		9,192.98
+ Cash Short			0.00	+ Cash Over		0.90
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		250.82
Total			9,444.70	Total		9,444.70

Pro Shop 2021

Miami Shores Golf Course
Z Out Report - All Terminals
for 01/01/2021 - 12/31/2021
Generated
12/29/2021 02:47pm

Payments				Sales		
Description	Amount	Tip	Drawer Count	Description	Item Count	Amount
Cash	258,359.85	0.00	258,197.66		165.00	149.16
Check	21,635.01	0.00	21,262.01	Accessories	713.00	3,441.43
Credit Card	699,529.30	0.00	699,529.30	Alcohol	2,927.00	6,573.73
New Gift Cards Issued	-16,500.99	0.00	-16,500.99	Beverage	1,552.00	3,029.83
Gift Card	12,472.82	0.00	12,472.82	Caps	175.00	3,824.71
Raincheck	-958.47	0.00	-958.47	Food	684.00	2,508.69
		0.00	0.00	Gloves	230.00	2,999.16
		0.00		Golf Bags	8.00	1,372.79
		0.00		Golf Balls	1,398.00	19,420.08
		0.00		Golf Instruction	99.00	8,380.00
		0.00		Shirts	44.00	1,903.70
		0.00		Accounting	7.00	-166.83
		0.00		Apparel	10.00	576.65
		0.00		Carts	30,275.00	241,958.02
		0.00		Driving Range	776.00	15,035.00
		0.00		Fees	128.00	630.00
		0.00		Footwear	5.00	218.45
		0.00		Gloves	92.00	1,115.37
		0.00		Golf Bags	1.00	103.93
		0.00		Golf Clubs	36.00	15,242.86
		0.00		Green Fees	42,130.00	501,214.89
		0.00		Grips	405.00	4,320.03
		0.00		Handicap	42.00	1,260.00
		0.00		Hard Goods	1.00	242.06
		0.00		Membership	258.00	105,960.00
		0.00		Pull Cart	290.00	950.43
		0.00		Rental Clubs	55.00	869.17
		0.00		Sales Miscellaneous	67.00	3,527.93
		0.00		Service	34.00	2,040.00
		0.00		Service Fees	113.00	848.00
		0.00		Shoes	31.00	2,781.49
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals	Adjusted Totals		Description	Amount	
Revenue Payments Total	979,524.16	978,988.97		7.000 %	22,206.79	
Non Revenue Payments Total	-4,986.64	-4,986.64				
Total		974,002.33		Total	22,206.79	
Difference		535.19				
Drawer Count		974,002.33		Sales	952,330.73	
+ Cash Short		162.19		+ Cash Over		
+ Checks Short		373.00		+ Checks Over		
				+ Taxes/Partial Returns	22,206.79	
Total		974,164.52		Total	974,537.52	

Pio Shop 2020

Miami Shores Golf Course
Z Out Report - All Terminals
for 01/01/2020 - 12/31/2020
Generated
12/29/2021 02:46pm

Payments				Sales		
Description	Amount	Tip	Drawer Count	Description	Item Count	Amount
Cash	191,952.55	0.00	191,295.76		53.00	88.17
Check	31,440.50	0.00	25,653.50	Accessories	305.00	1,150.56
Credit Card	597,326.12	0.00	597,326.12	Alcohol	1,787.00	3,800.52
CC Refund	-161.18	0.00	-161.18	Beverage	397.00	712.72
New Gift Cards Issued	-13,586.50	0.00	-13,586.50	Caps	92.00	1,641.58
Gift Card	9,279.40	0.00	9,279.40	Food	336.00	5,061.83
Raincheck	-2,554.28	0.00	-2,554.28	Gloves	161.00	2,111.73
		0.00	0.00	Golf Bags	1.00	130.84
		0.00		Golf Balls	1,154.00	13,297.51
		0.00		Golf Instruction	58.00	5,295.00
		0.00		Shirts	17.00	500.46
		0.00		Accounting	26.00	-423.44
		0.00		Apparel	1.00	16.36
		0.00		Carts	25,186.00	200,073.03
		0.00		Driving Range	734.00	10,437.00
		0.00		Footwear	12.00	984.97
		0.00		Gloves	99.00	1,200.42
		0.00		Golf Bags	1.00	84.44
		0.00		Golf Clubs	28.00	4,710.48
		0.00		Green Fees	36,741.00	448,796.07
		0.00		Grips	262.00	2,736.09
		0.00		Handicap	27.00	810.00
		0.00		Hard Goods	2.00	817.76
		0.00		Membership	217.00	87,743.00
		0.00		Pull Cart	331.00	1,141.94
		0.00		Rental Clubs	38.00	616.82
		0.00		Sales Miscellaneous	35.00	862.85
		0.00		Service	25.00	1,470.00
		0.00		Service Fees	40.00	650.00
		0.00		Shoes	2.00	241.12
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals	Adjusted Totals		Description	Amount	
Revenue Payments Total	820,557.99	814,114.20		7.000 %	16,936.78	
Non Revenue Payments Total	-6,861.38	-6,861.38				
Total		807,252.82		Total	16,936.78	
Difference		6,443.79				
Drawer Count		807,252.82		Sales	796,759.83	
+ Cash Short		656.79		+ Cash Over		
+ Checks Short		5,787.00		+ Checks Over		
				+ Taxes/Partial Returns	16,936.78	
Total		807,909.61		Total	813,696.61	

Shoreline Dec 2021

America - New York

Filters

Date is from 2021/12/01 until 2021/12/30 Events is any value Event Type is any value Location Group is any value Location is any value Employee is any value

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Credit Card		\$514.00	\$0.00	\$0.00	\$0.00	\$636.00	\$122.00
Cash		\$110.00	\$0.00	\$0.00	\$0.00	\$110.00	\$0.00
Totals		\$624.00	\$0.00	\$0.00	\$0.00	\$746.00	\$122.00

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa		\$514.00	\$0.00	\$636.00	\$122.00
Totals		\$514.00	\$0.00	\$636.00	\$122.00

Totals Report - Location Sales

Location	# of Orders	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value...	Total Tip Am...	Total Sales
Shoreline 2	4	\$125.25	\$424.00	\$0.00	-\$15.00	\$0.00	\$23.82	\$0.00	\$385.18	\$92.00	\$0.00	\$92.00	\$501.00
Shoreline 1	2	\$122.50	\$215.00	\$0.00	\$0.00	\$0.00	\$14.06	\$0.00	\$200.94	\$30.00	\$0.00	\$30.00	\$245.00
Totals	6	\$124.33	\$639.00	\$0.00	-\$15.00	\$0.00	\$37.88	\$0.00	\$586.12	\$122.00	\$0.00	\$122.00	\$746.00

Totals Report - Discounts

Payment Type	# of Discounts Applied	Order Discounts	Total Item Discounts	Total Discounts Applied	Total Exclusive Item Tax Am...	Total Inclusive Item Tax Amo...	Total Tax Amount
Credit Card	1		-\$15.00	\$0.00	-\$15.00	\$0.00	\$33.63
Cash	0		\$0.00	\$0.00	\$0.00	\$4.25	\$4.25
Totals	1		-\$15.00	\$0.00	-\$15.00	\$37.88	\$37.88

Shoreline Dec 2020

America - New York

Filters

Date is from 2020/12/01 until 2020/12/31 | Export is any value | Declined is any value | Location Group is any value | Location is any value | Employee is any value

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash		\$881.50	\$0.00	\$0.00	\$0.00	\$881.50	\$0.00
Credit Card		\$268.50	\$0.00	\$0.00	\$0.00	\$273.50	\$5.00
Totals		\$1,150.00	\$0.00	\$0.00	\$0.00	\$1,155.00	\$5.00

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount
Visa		\$197.00	\$0.00	\$201.00
Master		\$49.50	\$0.00	\$50.50
Discover		\$22.00	\$0.00	\$22.00
Totals		\$268.50	\$0.00	\$273.50

Totals Report - Location Sales

Location	# of Orders	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value...	Total Tip Am...	Total Sales
Shoreline 2	130	\$8.88	\$1,172.00	\$0.00	-\$22.00	\$0.00	\$75.16	\$0.00	\$1,074.84	\$5.00	\$0.00	\$5.00	\$1,155.00
Totals	130	\$8.88	\$1,172.00	\$0.00	-\$22.00	\$0.00	\$75.16	\$0.00	\$1,074.84	\$5.00	\$0.00	\$5.00	\$1,155.00

Totals Report - Discounts

Payment Type	# of Discounts Applied	Order Discounts	Total Item Discounts	Total Discounts Applied	Total Exclusive Item Tax Am...	Total Inclusive Item Tax Amo...	Total Tax Amount
Cash	6	-\$12.00	\$0.00	-\$12.00	\$0.00	\$57.61	\$57.61
Credit Card	4	-\$10.00	\$0.00	-\$10.00	\$0.00	\$17.55	\$17.55
Totals	10	-\$22.00	\$0.00	-\$22.00	\$0.00	\$75.16	\$75.16

Shoreline 2021

America - New York

Filters

[Open in the year 2021](#)
[Event is any value](#)
[Event Type is any value](#)
[Location Group is any value](#)
[Location is any value](#)
[Employee is any value](#)

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash	\$108,887.68		\$1,125.25	\$0.00	\$5.02	\$108,887.68	\$0.00
Credit Card	\$70,901.74		\$47.52	\$1,849.50	\$0.00	\$77,245.49	\$6,343.75
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Write Off	-\$43.50		\$0.00	\$0.00	\$0.00	-\$43.50	\$0.00
Totals	\$179,745.92		\$1,172.77	\$1,849.50	\$5.02	\$186,089.67	\$6,343.75

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount
Visa		\$49,567.12	\$29.50	\$4,625.05
Master		\$17,025.87	\$18.02	\$1,374.50
Amex		\$2,251.00	\$0.00	\$235.25
Discover		\$2,057.75	\$0.00	\$108.95
OTHER		\$0.00	\$0.00	\$0.00
Totals		\$70,901.74	\$47.52	\$6,343.75

Totals Report - Location Sales

Location	# of Orders	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value...	Total Tip Am...	Total Sales
Shoreline 2	21,851	\$8.21	\$175,737.85	\$0.00	-\$3,075.33	\$0.00	\$11,218.03	\$12.00	\$162,106.14	\$6,125.25	\$0.00	\$6,125.25	\$179,449.42
Shoreline 1	722	\$9.20	\$6,527.00	\$0.00	-\$105.25	\$0.00	\$409.57	\$550.00	\$6,012.18	\$218.50	\$0.00	\$218.50	\$6,640.25
Totals	22,573	\$8.24	\$182,264.85	\$0.00	-\$3,180.58	\$0.00	\$11,627.60	\$562.00	\$168,118.32	\$6,343.75	\$0.00	\$6,343.75	\$186,089.67

Totals Report - Discounts

Payment Type	# of Discounts Applied	Order Discounts	Total Item Discounts	Total Discounts Applied	Total Exclusive Item Tax Am...	Total Inclusive Item Tax Amo...	Total Tax Amount
Cash	560	-\$1,494.55	-\$242.02	-\$1,736.57	\$0.00	\$7,054.59	\$7,054.59
Credit Card	395	-\$1,024.38	-\$419.63	-\$1,444.01	\$0.00	\$4,587.98	\$4,587.98
Tab No Card	13	-\$30.00	-\$14.75	-\$44.75	\$0.00	\$383.49	\$383.49
Write Off	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.10	\$0.10
Totals	955	-\$2,518.93	-\$661.65	-\$3,180.58	\$0.00	\$11,654.57	\$11,654.57

Shoreline 2020

America - New York

Filters

[Filter in the year 2020](#)
[Event is any value](#)
[Event Type is any value](#)
[Location/Setup is any value](#)
[Location is any value](#)
[Employee is any value](#)

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash	\$83,274.22	\$101.75	\$0.00	\$7.46	\$83,274.22	\$0.00	
Credit Card	\$47,479.66	\$353.74	\$627.87	\$0.00	\$50,921.71	\$3,442.05	
Tab No Card	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Totals	\$130,753.88	\$455.49	\$627.87	\$7.46	\$134,195.93	\$3,442.05	

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount
Visa	\$34,690.60	\$322.74	\$37,366.80	\$2,676.20
Master	\$10,404.31	\$31.00	\$11,047.66	\$643.35
Amex	\$1,383.50	\$0.00	\$1,464.00	\$80.50
Discover	\$1,001.25	\$0.00	\$1,043.25	\$42.00
OTHER	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$47,479.66	\$353.74	\$50,921.71	\$3,442.05

Totals Report - Location Sales

Location	# of Orders	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value...	Total Tip Am...	Total Sales
Shoreline 1	13,218	\$7.34	\$96,837.75	\$0.00	-\$2,203.98	\$0.00	\$6,198.69	\$0.00	\$88,440.58	\$2,380.75	\$0.00	\$2,380.75	\$97,020.02
Shoreline 2	4,628	\$8.03	\$36,936.50	\$0.00	-\$850.89	\$0.00	\$2,353.95	\$0.00	\$33,752.16	\$1,060.30	\$0.00	\$1,060.30	\$37,166.41
Mobile Cart	2	\$4.75	\$8.50	\$0.00	\$0.00	\$0.00	\$0.56	\$0.00	\$7.94	\$1.00	\$0.00	\$1.00	\$9.50
Totals	17,848	\$7.52	\$133,782.75	\$0.00	-\$3,054.87	\$0.00	\$8,553.20	\$0.00	\$122,200.68	\$3,442.05	\$0.00	\$3,442.05	\$134,195.93

Totals Report - Discounts

Payment Type	# of Discounts Applied	Order Discounts	Total Item Discounts	Total Discounts Applied	Total Exclusive Item Tax Am...	Total Inclusive Item Tax Amo...	Total Tax Amount
Cash	805	-\$2,013.78	-\$18.50	-\$2,032.28	\$0.00	\$5,455.40	\$5,455.40
Credit Card	280	-\$1,015.09	-\$7.50	-\$1,022.59	\$0.00	\$3,101.71	\$3,101.71
Tab No Card	0	\$0.00	\$0.00	\$0.00	\$0.00	\$32.87	\$32.87
Totals	1,085	-\$3,028.87	-\$26.00	-\$3,054.87	\$0.00	\$8,553.20	\$8,553.20

2021 Seasonal Employee Hours

[illegible]

3/5/2021	3/12/2021	3/19/2021	3/26/2021	4/2/2021	4/9/2021	4/16/2021	4/23/2021	4/30/2021	5/7/2021	5/14/2021	5/21/2021
			13		21.25		22.5		20.5		24
40	40	40	39	40	40	40	40	40	40	40	40
						11.5	14.5	11	11	10.5	11
						17.5	15.25	11.75	10.5	16.5	12.5
40	40	13.5	10.5	16.5	11.5	13.75	8.75	9.75	12.25	13.25	
		53.5	62.5	56.5	51.5	82.75	101	72.5	94.25	80.25	87.5
					7		8		14		22.5
				7.75	15.25	10.5	18.75	17	26.25	5.5	18.25
							11		10.5	5.5	12.75
											10.5
	15	28.5	28.5	20	25.25	31.5	27.25	23	42.5	24.5	24
					25.25		27		29	25	29.5
					22.5		25.75		28.5		27.75
					20.5		17.75		25.5		30
					11		22.5		18.5		17
	15	28.5	28.5	27.75	126.75	42	158	40	194.75	60.5	13.25
											205.5
							55		52.75		16
							6.5		10.25		12
							13		12.5		10.5
											33.5
							13		12.5		11.5
	18		29.5		51.5		72		66.5		36.25
							4.5		9.5		28.5
											4.5
											26.5
							48.75		53.75		17.5
	20						18		23.75		39.75
	38		29.5		51.5		230.75		241.5		236.5

5/28/2021	6/4/2021	6/11/2021	6/18/2021	6/25/2021	7/2/2021	7/9/2021	7/16/2021	7/23/2021	7/30/2021	8/6/2021	8/13/2021
	16.5		14		22		21.5		19		24.75
40	40	32	40	40	40	40	29	40	40	40	40
11.5	9	11.75	12	6.25	12	12.5	10.75	7.75	11	12	
	11.5		7.75	15.5	17.5	11.25	6.25	20.75	19.75	16.5	17
22.5	14.75	12	17	18	15.75	10.25			8	3.25	3.5
74	91.75	55.75	90.75	79.75	107.25	74	67.5	68.5	97.75	71.75	85.25
	19.5		26.5		27.5		27.5		28.5		28.5
35	11.5		5	5	13.25	12.25	22	22.25	20.5	11.25	
12.25	24.75	20	13.5	11.5	21.25	13.25	27	19.25	22.5	19.75	20.25
	9		11		9.5		7.5				
35	16	11.5	28.5	22	23	18.25	14	27.5	37	28.5	36
34	22.75	14.75	38.5	42.5	22	27.75	30.75	20.5		32.5	29.5
	36		29		43		25.75		38		29.25
	27.5		36		35		29.5		30		38
	28		28.25		34.5		25.5		20.75		28
	20.75		21.25		13.75		19		20.75		20.5
116.25	215.75	46.25	237.5	81	242.75	71.5	228.5	89.5	218	92	230
	39.5		44.5		56.25		30.75		37		50.5
			4.5		15		41.5		11.5		56.75
	9.5										
	12.25		6.5		12.5		6.75		13.25		6.5
			33.5		35		36		43.5		23.5
											6
	6										
			32.5		10.25		29.25		31.75		15.25
	12.25		6.5		12.5		6.75		13.25		12.5
	72.5		73		75.25		49.75		67.25		72.25
	10		16		9.75		8.5		4		4
			9.75		14						
	39.5		28.5		25		27.5		28.5		17.5
					39.5		42		49		14
									13.5		12
	37		36		22.25		29		25.75		21.5
238.5			291.25		327.25		307.75		338.25		312.25

8/20/2021	8/27/2021	9/3/2021	9/10/2021	9/17/2021	9/24/2021	10/1/2021	10/8/2021	10/15/2021	10/22/2021	10/29/2021	11/5/2021
	15.5		24.75		26		17.75		15.25		12.75
40.5	40	40	42.5	32	46.5	40	40	40	40	40	37
11.25	11.5	11	11.5	8.75	4		11.25	11.25	11.5	11.5	7.25
21.25	17.25	12.25	13.75			6.25	15.5	20.25	19.5	21.75	10.75
					8						
73	84.25	63.25	92.5	40.75	84.5	46.25	84.5	71.5	86.25	73.25	55
	7		29.75		22		21.75		9.5		11
10.5	25.75	17.25	17.75	16.25	11.25	4	16.75	14.5			
			3		8.5		6.5		8		3.5
38.75	18.5		23.5	37.25	27	19.5	28.5	33.5	26.25	11.25	21
33	26.75	30.5	36		34		21.75		32.75		30
	14.25		33		32.25		40.75		25.5		20.75
	36.75		27		29.75		16.75		27.5		13.25
	20.25		13.25		17.75		16.5		15.25		11.75
82.25	169	47.75	183.25	53.5	182.5	23.5	169.25	48	144.75	11.25	111.25
	52.25		48		27		19		11		
	43		52		61.5		49.75		22.5		
									6.5		
	12.5		12.75				7.75				
	27		12.5								
	12.5		12.75				13.75				
	71.5		72.25		68.25		61		70.5		60.5
	8.75		8.5								
	38.75		12								
	28				25.5		21.5		5		
			10								
	24.5		31.5		26		21.5		14.5		4.5
	29.5		7.5		34		16		8.5		
348.25			279.75		242.25		210.25		138.5		65

[illegible]

Park Signage Replacement Project

Current park signs were installed in 2001 and 2002.

Currently, most park signs are one of two styles (pictured here).



Proposed “Large” Entrance Signs (Quint Signs)

- Size: 40” x 72” x 1.5”
 - Replaces 90” x 36” signs
- Double-sided, carved HDU signs
- Mounting: 6” painted posts
- Needed: 6
 - Archer Park
 - Community Park
 - Duke Park
 - Herrlinger Park
 - Joe Reardon Skatepark
 - Menke Park
- Estimated total cost: \$23,193.42



Proposed “Small” Entrance Sign (Quint Signs)

- Size: 21” x 36” x 1.5”
 - Replaces vertical 32”x71” signs
- Double-sided, carved HDU signs
- Mounting: 4” painted posts
- Needed: 16
 - Boyer Park
 - Campbell Park
 - Carriage Crossing Park
 - Heywood Park
 - Hook Park
 - Kings Chapel Park
 - Meadowpoint Park
 - Trinity Park
 - Trostel Park
 - Waco Park*
 - Westbrook Park
 - Robinson Reserve
 - Kensington Park (2)
 - McKaig and Race Park (2)*
- Estimated total cost: \$21,094.24



Entrance Sign Variations

Small sign with arrow



Large sign with subtitles



Directional Signage (Characters)

- Various sizes, printed on metal
- Placed in Robinson Reserve, potential for future applications in other parks



Mile Marker, 12"x12"
Double-sided



Directional Sign, 12"x18"
Single-sided



Mile Marker, 12"x12"
Double-sided



Service Drive Sign, 12"x18"
Single-sided



Mile Marker, 12"x12"
Double-sided



Loop Sign, 12"x18"
Single-sided

Park Name	Location	Original Sign	New Sign
Allen Park		-	-
Brukner Park	400 W. Water St.	-	-
Fountain Park	Intersection of East Franklin and East Main St.	-	-
Lincoln Community Center	110 Ash St.	-	-
Mayors Park	1611 West Main St.	-	-
North Market Ball Fields	133 N. Market St.	-	-
Treasure Island Park	409 N. Elm St.	-	-
Troy Aquatic Park	460 W. Staunton Rd.	-	-
Archer Park	110 Foss Way	L	L
Community Park	200 Adams St.	L	L
Duke Park	1670 Troy-Sidney Rd.	L	L
Herrlinger Park	302 Union St.	L	L
Joe Reardon Skatepark	99 North Ridge Avenue #43	L	L
Menke Park	1176 W. Main St.	L	L
Boyer Park	1200 Floral Ave.	S (2)	S
Campbell Park	785 Maplecrest Dr.	S	S
Carriage Crossing Park	212 Carriage Crossing Way	S	S
Heywood Park	McKaig Ave. and South Ridge Ave.	-	S
Hook Park	799 Trade Square West	-	S
Kings Chapel park	131 Kings Chapel Dr.	S	S
Meadowpoint Park	2430 Meadowpoint Dr.	S	S
Trinity Park	1600 Tyrone Rd.	S	S
Trostel Park	1237 S. Union St.	S	S
Waco Park	1410 Waco St.	S	S
Westbrook park	831 Dartmouth Rd.	-	S
Robinson Reserve		-	S
Kensington Park	2600 Renwick Way	S (2)	S(2)
McKaig and Race Park	822 McKaig Ave.	S (2)	S(2)

Potential addition: "And Robinson Reserve" as subtitle

Include arrow

Total Small: 16
Total Large: 6

Quint Quote:	Double-sided 21x36	\$ 1,318.39		\$ 21,094.24
	Double-sided 72x40	\$ 3,865.57		\$ 23,193.42
Total Estimate				\$ 44,287.66